

WALTHAM ST LAWRENCE PARISH COUNCIL

Minutes of a meeting of Waltham St Lawrence Parish Council on Tuesday 7 April 2015 in the Neville Hall at 7.00pm

Present: Clive Scott-Hopkins - (Chairman)
John Birkett - (Vice Chairman)
Martin Hayes
Jenny Baish
Sandy Quinn
Katie Sarsfield
Stuart Craig.
Sally Burtenshaw (Clerk)

In attendance: 8 members of the public

ACTION

Public Question Time:

- Nick Kohl asked why the most recent Parish Minutes are not published on the Parish website. The Clerk advised that these are sent to the Web Master every month but is at a loss to understand why they are not being published. He also advised that it states on the web site that draft minutes are available to view – the Clerk advised that this is an error as we are not legally allowed to publish draft minutes. The Clerk will speak to the Web Master to establish why the system is going wrong
- Nick Kohl also advised that the railway contractors working at Milley Road bridge are parking their cars on either side of the bridge and hence the verges are very churned up. He requested that the area is made good once the electrification works are complete. The Vice Chairman will write to the contractors
- Nick Kohl also questioned the amount of money being spent on maintenance of the playing field at Milley Bridge and requested that some money is spent on the field behind the school. The Chairman advised that this area does not come under the remit of the Parish Council.
- He also enquired if the parish accounts were available for inspection, the Clerk advised that they were once the internal/external audits had been completed usually by June.

CLERK

VICE CHAIRMAN

FC/130/04/2015 Apologies: none received

FC/131/14/2015 Minutes:
The minutes of a meeting held on 10 March were approved by the Council and signed by the Chairman

FC/132/04/2015 Matters Arising from the Minutes:
• The Chairman advised that a letter had been

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sent to the Senior Planning Officer (Susan Sharman) requesting a solution to outstanding issues at Downfield. The Clerk advised that no response had been received and he expressed his disappointment and would chase this up. The newts it appears are still causing complications as the works cannot be carried out whilst they are nesting. A new application it is thought will shortly be with us to request an extension of time.

- FC/133/04/2015 Travellers update:
- The Chairman advised that the Panel meeting the following evening will hear the latest planning applications both with a recommendation for refusal. The Chairman is attending and speaking on behalf of the Parish Council.
- FC/134a/04/2015 Planning Applications:
15/00567: The Maltings, Sill Bridge Lane, West End
The Parish Council had no objection to this amended planning application
- FC/134b/04/2015 Trees in a Conservation Area:
15/00589: Mortimer House, The Street, Shurlock Row
The Parish Council had no objection subject to the approval of the Arboricultural Officer
- FC/134c/04/2015 Plans that have arrived in the last couple of days:
15/00820: Sunbeam House – The Parish Council had no objection
15/00872: St Lawrence Nurseries – The Parish Council objected on the following grounds:
1. A barn and land within the curtilage does exceed 450 sq mtrs
 2. The more recent half should anyway be retained for horticultural use to prevent subsequent replacement
 3. St Mary's Cottage was always part of the original house and Borlases Barn is in Zone 2 not 3
 4. A previous appeal decision on flooding is still relevant
- FC/134d/04/2015 Other Planning Matters:
Two planning applications for the unauthorised travellers will be heard at the Panel meeting tomorrow evening (see FC/133/04/2015 above)
- FC/134e/04/2015 Enforcement Notices & Appeals:
Nothing to report
- FC/135/04/2015 Finance:
- The cheques issued in March were agreed and

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signed by the Chairman

- The Clerk advised that she had written to Barrie Dancer to request that he carries out the internal audit

FC/136/04/2015

Neighbourhood Plan update:

The Chairman discussed Policy 11 and the wording was amended and agreed. The Clerk will send off the paperwork plus photos of the areas to Borough Councillor Maureen Hunt

CLERK

FC/137/04/2015

Report for Representatives

1. The Asset Register was adopted by the Parish Councillors
2. The Standing Orders were adopted by the Parish Councillors
3. The burial rules and regulations were adopted by the Parish Councillors
4. The allotment rules and regulations were adopted by the Parish Council without amendment
5. Risk assessment register was adopted by the Parish Councillors
6. The financial regulations were adopted by the Parish Councillors without amendment

FC/138/04/2015

Correspondence:
None received

FC/139/04/2015

AOB

The Chairman expressed concern at the amount of monies allocated via Section 106 from Bellman Hanger for the local school. A letter will be sent to the RBWM

CHAIRMAN/CLERK

FC/140/04/2015

Date of Next Site Visits:

Saturday 9 May at 9.00am in Neville Hall

FC/141/04/2015

Next meeting:

APM 28 April 2014 at 7.00pm in the Neville Hall

- Katie Sarsfield volunteered to obtain the wine and nibbles
- Next Parish Council meeting 12 May 2015 at 7pm

The meeting closed at 20.37 & the Confidential meeting commenced

J. Birrell

12 May 2015